

Harwood Union Board of Directors Meeting  
19 November 2014  
Harwood Library  
5:30 PM

**Approved minutes**

**Attendance**

**Board:** Deb Hunter, Chair; David Goodman, Vice Chair; Garret MacCurtain; Dale Smeltzer; Susi MacLean Daley; Dan Raddock; Stephen Sands

**Administration:** Brigid Scheffert, Superintendent; Lisa Atwood, Co-Principal; Amy Rex, Co-Principal; Michelle Baker, WWSU Director of Finance and Operations; Joel FitzGerald, WWSU Building Operations and Maintenance Director

**Staff:** Tracy Holden, Harwood Union Director of Facilities

**Public:** MRV TV camera operator; Lara Seaberg, minute taker

**Call to Order:** Chair Deb Hunter called the meeting to order at 5:36 PM.

**Approval of Minutes:** Susi MacLean Daley made a motion to approve the minutes of the 15 October 2014 Board meeting as written. Stephen Sands seconded and the motion passed unanimously with no abstentions.

Stephen Sands moved to approve the 5 November 2014 Board Retreat minutes as written and Susi MacLean Daley seconded. The motion passed unanimously with no abstentions.

**Finance Committee**

**Board Warrants:** Dale Smeltzer moved to confirm Board Warrants 36, 39 and 40 in the amount of \$ 528,565.04. Stephen Sands seconded and the motion passed unanimously with no abstentions.

**Board Warrants**

**FY 2014-2015**

36	11/03/14	Accounts Payable	\$	120,065.71
39	11/19/14	Accounts Payable	\$	407,599.33
40	11/19/14	Maintenance Reserve	\$	900.00

**Total Board Warrants                    \$ 528,565.04**

**Executive Session:** On a motion made by Dale Smeltzer and seconded by David Goodman the Board voted to enter into Executive Session with administration present on a student matter. The Board came out of Executive session at 6:28 PM. Deb Hunter made a motion to take the recommendation of the administration to expel student, John Doe, effective 20 November 2014. Garret MacCurtain seconded and the motion passed unanimously with no abstentions.

The meeting resumed at 6:35 PM.

Dale Smeltzer moved to approve the Water System Improvement Loan Document as prepared by Primer, Piper, Eggleston and Cramer, PC. David Goodman seconded the motion and it passed unanimously with no abstentions. Board members signed the loan document.

Michelle Baker presented the FY 2016 General Fund Budget Draft #1 to the Board. The Board reviewed Budget Draft #1 with Michelle Baker and the administration. There was discussion concerning Harwood enrollment over a six year period and the Harwood Union Expenditure and Revenue Budget from FY 2007 through FY 2015. Brigid Scheffert read a statement from Donarae Dawson concerning an increase in the Special Education budget. Donarae Dawson and Michael Woods will be attending the 3 December 2014 meeting to discuss Special Education and the FY 2016 budget.

At 8:10 PM there was a 5 minute break. The meeting resumed at 8:15 PM.

**Superintendent's report:** Superintendent Scheffert shared with the Board that she has been working on negotiation models for the Supervisory Unions and that she recently attended an education summit in South Burlington. She informed the Board that the Executive Committee had discussed preparations for Law 153-156 and that staffing consolidation in the Washington West SU has been rescheduled for FY2017.

**Academic Planning and Policy Committee:** Dale Smeltzer informed the Board that the Graduation Proficiencies and HIV-STD policies are being reviewed and rewritten. She is hoping they will be brought before the Board for approval in either January or February. The next Academic Planning and Policy Committee meeting will be 3 December 2014 at 4:15 PM. Meetings are always the first Wednesday of the month at 4:15 PM.

**Other topics:** David Goodman asked if it was appropriate to add a 10 minute time slot to Board meetings agendas for updates on the school redesign. Amy Rex informed the Board that the school is waiting for the return of the NextGen grant and that until the grant comes back there is nothing to report. Lisa Atwood and Deb Hunter suggested that a discussion of the redesign be added to a January 2014 meeting agenda.

**Confirmation of agenda topics:** Topics confirmed for the 3 December 2014 meeting are Budget Draft #2.

**Executive session:** On a motion made by Deb Hunter and seconded by David Goodman the Board voted to enter into Executive Session at 8:48 PM with administration present to discuss a matter of personnel contracts. The Board came out of Executive Session at 9:10 PM with no action taken.

**Adjournment:** On motion by Dale Smeltzer and seconded by Susi MacLean Daley the Board voted to adjourn at 9:11 PM.

The next full Board meeting is 3 December 2014 at 5:30 PM.

Respectfully submitted,  
Lara Seaberg  
Minute taker