

**Harwood Union Board of Directors Meeting
19 March 2014
Harwood Library
6:00 PM**

Unapproved Minutes

Attendance

Board: Deb Hunter, Chair (8:00 pm); David Goodman, Vice Chair; Dale Smeltzer; Stephen Sands; Dan Raddock; Garrett MacCurtain; Susi MacLean Daley (6:35 pm)

Administration: Amy Rex, Co-principal; Ray Daigle, WWSU Director of Facilities; Michelle Baker, WWSU Director of Finance; Sheila Soule, WWSU Director of Curriculum

Public: Cathy Stapinski, MRV-TV; Lara Seaberg, minute taker

Call to order: Sheila Soule called the meeting to order at 6:05 PM.

Elect a Chair: David Goodman nominated Deb Hunter for Board Chair. Deb Hunter was elected as Chair unanimously with no abstentions.

Elect a Vice Chair/Clerk: Dale Smeltzer nominated David Goodman for Vice Chair/Clerk. David Goodman was elected Vice Chair unanimously with no abstentions.

Appoint 3 WW Board Representatives: The Board appointed Dale Smeltzer, Deb Hunter and Susi MacLean Daley as the Washington West Board representatives.

Appoint 2 WW Executive Committee Representatives: The Board appointed Deb Hunter and Dale Smeltzer as the Washington West Executive Committee representatives.

Appoint a Truant Officer: The Board appointed Wendy Gilbert as Truant Officer.

Designate Newspaper(s) of Record: Dale Smeltzer made a motion to designate the Valley Reporter and the Waterbury Record as the newspapers of record. Stephen Sands seconded the motion and it passed unanimously with no abstentions.

Standing Committees: Dale Smeltzer moved to reconstitute the Finance committee with the functions and duties being to review and make recommendations to the full Board regarding financial and facility needs and David Goodman seconded it. The motion passed unanimously with no abstentions.

Dale Smeltzer made a motion to reconstitute the Academic planning and Policy committee with the functions and duties being to provide preliminary oversight of district action plan progress monitoring, review and updates; to give comments on behalf of the Board to the Washington West Executive Committee regarding drafts of supervisory union wide policies; and to review and make recommendations to the full Board regarding local policy needs. Stephen Sands seconded. It passed unanimously with no abstentions.

Designating Authority to sign Board Warrants: Dan Raddock moved to designate Stephen Sands and Dale Smeltzer to sign Board Warrants on behalf of the Board in advance of reporting them for the Board minutes. Garrett MacCurtain seconded. The motion passed unanimously with no abstentions.

Set Regular Meeting Date and Time: Dale Smeltzer made a motion to set meetings as the third Wednesday of the month at 6:00 PM excepting November, December and January when there will be two meetings with the extra meeting the first Wednesday of the month. There will be no meeting in July. Garrett MacCurtain seconded and the motion passed unanimously with no abstentions.

Approval of Board Minutes: Dale Smeltzer moved to approve the minutes of the 19 February 2014 meeting as written. David Goodman seconded. The motion passed unanimously with no abstentions.

Approval of Annual Meeting Minutes: Dale Smeltzer moved to approve the minutes of the 22 February 2014 Annual Meeting as written. Dan Raddock seconded. The motion passed unanimously with no abstentions.

Citizens Request to Address the Board: None.

Stephen Sands and Ray Daigle discussed with the Board the need for having extra time or a separate time one week before Board meetings for a facilities sub group concerning the needs of the school building and grounds. Ray Daigle explained that it would be helpful when discussing needs a few years down the road and bringing in others who could be part of conversations regarding future projects. Stephen Sands will have the finance committee discuss this and David Goodman put it in the agenda for the April Board meeting.

Student Representatives Report or comments: None.

Presentation: Sheila Soule, the WWSU Director of Curriculum, gave a presentation on NECAP information that included new data from the testing over the last nine years. Discussion around the presentation followed.

Co-principals' Report: Amy Rex asked if there were any questions. David Goodman offered some suggestions concerning the Ninth grade redesign focus group. He would like to see them be given more information.

Information Items: Michelle Baker informed the Board that there are several issues concerning the Mexico trip that was scheduled for April. It is uncertain whether the trip will be rescheduled or canceled. Amy Rex shared the end of the year schedule. The date of graduation is set for 14 June. The senior awards day is 13 June and the last day of class for seniors is 12 June. The most current last day of school for the district is 19 June 2014.

Finance Committee: Stephen Sands informed the Board that there had not been a Finance Committee meeting that evening. He shared that the budget and the water system bond had passed. He also informed the Board that the school is waiting for information from the state about the wells so that they can put out bid requests for work on the well project. Dale Smeltzer made a motion to confirm Board Warrants 55, 63 and 64. Stephen Sands seconded the motion and it passed unanimously with no abstentions. The next Finance Committee meeting is 16 April 2014 at 5:00 PM.

Board Warrants

FY 2013-2104

55	02/04/14	Maintenance Reserve	\$	5,114.00
63	03/19/14	Accounts Payable	\$	512,332.50
64	03/19/14	Maintenance Reserve	\$	285.00

Total Board Warrants \$ 437,454.54

Academic Planning and Policy Committee: Dale Smeltzer shared that the new name of the committee is Academic and Policy Committee. The April meeting will have an Action Plan refresher. There will be a presentation about the GPA calculation change and weighted grading. She explained that the policy committee needed a confirmation from the full Board if they should move ahead with a review of the GPA calculation change. Susi MacLean Daley moved to have the Policy Committee move forward with a review and Garrett MacCurtain seconded it. The motion passed unanimously with no abstentions. Dale Smeltzer asked the Board to look at the local policy for student surveys. The next Academic and Policy Committee will be 10 April 2014.

New Business: A middle school exchange update was given by Amy Rex. Three 8th grade students and two 7th grade students are coming from CBMS to HUMS and one 8th grade student is going from HUMS to CBMS.

Other topics: Dale Smeltzer moved to approve the agreement with the VT Environmental Conservation Drinking Water and Ground Water protection Division based on Michelle Baker's recommendation. Susi MacLean Daley seconded it. The motion passed unanimously with no abstentions.

David Goodman had questions about the scheduling change for Amy Rex. She explained how it will work and what changes were asked for and why. Principal Rex informed the Board that there will be an informational evening for parents and the final decision will be presented. David Goodman asked to be informed of when that meeting will be.

Confirmation of topics for 16 April meeting: The topics for the 16 April Board meeting will be a hiring update, a presentation by Rowland Fellows and the GPA calculating presentation.

No executive session was requested.

Garett MacCurtain moved to adjourn and Susi Maclean Daley seconded and it passed unanimously with no abstentions. The meeting adjourned at 8:26 PM.

The next full Board meeting is 16 April 2014 at 6:00 PM.

Respectfully submitted,
Lara Seaberg
Minute taker