

**Harwood Union Board of Directors Meeting
18 February 2015
Harwood Library
5:30 PM**

Unapproved Minutes

Attendance

Board: Deb Hunter, Chair; David Goodman, Vice Chair (5:39PM); Stephen Sands; Dale Smeltzer; Garret MacCurtain; Dan Raddock (5:40 PM); Susi MacLean Daley (6:20PM)

Administration: Brigid Scheffert, Superintendent; Michelle Baker, WWSU Director of Finance and Operations; Joel Fitzgerald, WWSU Building Operations and Maintenance Director; Amy Rex, Co-Principal; Lisa Atwood, Co-Principal

Staff: Tracy Holden, Harwood Director of Facilities

Public: Elizabeth Cadwell, Waitsfield; Keith Robinson, Black River Design; John Hemmelgarn, Black river Design; Lee Dore, Dore and Whittier Architects, Inc.; Rani Philips, Dore and Whittier Architects, Inc.; Thomas Hengelsberg, Dore and Whittier Architects, Inc.; David Epstein, Tuexcullins; Cam Featherstonhaugh, Truexcullins; Jonathon Van Breisen, MRV-TV; Lara Seaberg, minute taker

Call to order: Chair Deb Hunter called the meeting to order at 5:34PM.

Approval of minutes: Dale Smeltzer moved to approve the 21 January 2015 minutes as written. Stephen Sands seconded and the motion passed unanimously with no abstentions.

Board Warrants: Dale Smeltzer made a motion to confirm Board Warrants 1008, 1026, 1027 and 1035 in the amount of \$ 576,987.26. The motion was seconded by Stephen Sands and it passed unanimously with no abstentions.

Board Warrants

FY 2014-2015

1008	01/13/15	Accounts Payable	\$ 51,745.04
1026	02/04/15	Accounts Payable	\$ 135,767.79
1027	02/12/15	Accounts Payable	\$ 2,000.00
1035	02/18/15	Accounts Payable	\$ 387,474.43

Total Board Warrants \$ 576,987.26

Dale Smeltzer moved to approve a request from the Administration for one GMVS student to play boys tennis on a member to member basis and Garret MacCurtain seconded. The motion passed unanimously with no abstentions.

Academic Planning and Policy Committee: Dale Smeltzer shared with the Board that the committee was working to develop a draft policy for new proficiency based graduation requirements. Dale Smeltzer made a motion to allow the Academic Planning and Policy Committee to meet in March and Stephen Sands seconded. The motion passed unanimously with no abstentions.

Dan Raddock asked for a process for considering solar and/or other renewable energy projects at Harwood Union.

Presentations: Three architectural firms gave presentations to the Board and Administration.

Keith Robinson and John Hemmelgarn of Black River Design gave the first presentation from 5:45PM to 6:25 PM.

There was a break from 6:25 to 6:35 PM.

Lee Dore, Thomas Hengelsberg and Rani Philips of Dore and Whittier presented from 6:35 to 7:20 PM.

There was a five minute break between 7:20 and 7:25 PM.

David Epstein and Cam Featherstonhaugh of Truexcullins presented from 7:25 to 8:10PM.

There was a break at 8:10PM. At 8:18 PM the Board and Administration began discussion about the presentations. David Goodman moved to accept Truexcullins and Susi MacLean Daley seconded. The motion passed unanimously with no abstentions. It was determined that Joel Fitzgerald would contact Truexcullins.

Finance and Facilities Committee: Joel Fitzgerald informed the Board that the new door system software is not working as hoped and a new server for the system. It is hoped that the system will be up and running soon.

Executive Committee: Dale Smeltzer shared with the Board that the Executive committee discussed a policy concerning student expression as well as how to proceed with applying for a \$5,000 grant from the AOE to study consolidation options and to gather information to see which direction to move in.

Superintendent's Report: Brigid Scheffert shared that she had been in Montpelier to discuss the spending problem and a pre K to 12 integrated system and that she had put together a four

tiered plan for others to look at and discuss. She also shared that she is involved in three collective bargaining agreements.

Action Items:

Second Reading of Policies Warned for Adoption: Dale Smeltzer made a motion to adopt the Graduation Requirements Policy and the HIV-STI Policy as warned and Garret MacCurtain seconded. The motion passed unanimously with no abstentions.

Michelle Baker informed the Board that Chair Deb Hunter needed to sign the Loan Forgiveness and Re-payment Schedules associated with the water improvement loans.

Dale Smeltzer moved to authorize Deb Hunter to sign the Loan Forgiveness and Re-payment Schedules and Stephen Sands seconded. The motion passed unanimously with no abstentions.

Michelle Baker shared a new statute on Internal Financial Controls, Title 16 VSA section 242a and reviewed the Financial Management Questionnaire with the Board.

Deb Hunter moved to robustly thank Dan Raddock for his service and participation on the Board as this was his last regular Board of Directors meeting. Susi MacLean Daley seconded.

Confirmation of topics: Lisa Atwood reminded the Board of the reorganization meeting. Dan Raddock hoped that a solar process is clarified. Brigid Scheffert informed the Board that it needs to go into an agenda for discussion. Dale Smeltzer confirmed the redesignation process of Board Standing Committees on the next agenda.

David Goodman moved to table discussion on solar arrays and Garret MacCurtain seconded. The motion passed with one abstention by Dan Raddock.

On a motion by Dan Raddock and seconded by Susi MacLean Daley the Board voted to adjourn at 9:37 PM.

The next full Board meeting is Wednesday 18 March 2015 at 5:30 PM

Respectfully submitted,
Lara Seaberg
Minute Taker